

St Benedict's C. of E. VA Junior School

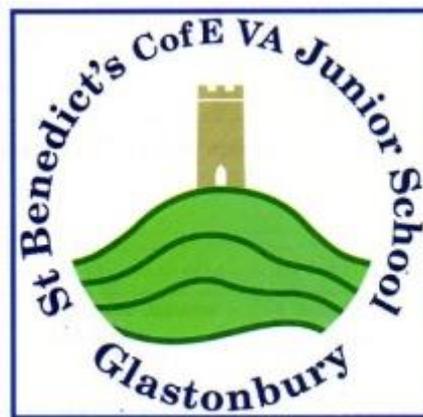
Benedict Street, Glastonbury, Somerset, BA6 9EX

Tel: 01458 831811, Fax: 01458 832261

Email: sch.164@educ.somerset.gov.uk

Headteacher: Mr P. Ranger

We aim to unlock the potential of everyone



Dear Parent/Carer,

4th January 2021

Election of Parent Governor at St Benedict's CE VA Junior School, Glastonbury

Vacancies have been unfilled for 2 Parent Governors on the governing body at **St Benedict's C of E VA Junior School**. For a significant length of time. We are delighted to announce that we now have 2 candidates who have stepped forward to fill these roles and are notifying all eligible parents and carers to enable any other applications to be submitted.

Governors have the opportunity to express their own views, to listen to the views of other representing the school and its community and to influence pupils' education for the better.

Governors don't need qualifications, just the desire to make a positive contribution to the education of the children in our school, show interest, commit time and the opportunity to visit the school 'at work' during the school day from time to time. This would involve 10-12 evening meetings spread out over the school year lasting for no more than 2 hours.

Although Parent Governors are voted for by the parents of the school, they are not delegates, nor do they always have to act as a spokesperson for the parents. The term of office for Parent Governors is 4 years, as laid down in our Instrument of Government. Parent Governors are not required to resign once their children have left the school but may serve out the rest of their term of office.

The Role of Governor

There are 3 main functions of a governor:

Making sure there is clarity in the vision, ethos and the strategic direction of the school

1. Holding the Executive Headteacher to account for the educational performance of the school and the performance management of the staff; and
2. Making sure that the school spends its money effectively.

The role of a governor will be:

A thinking and questioning role not a doing role - the Headteacher and staff are employed to do that.

- Required to get to know the school by knowing its strengths and weaknesses.
- Expected to commit to the time required to undertake the role which would equate to approximately 20 days per school year.
- To always act in the best interests of **all** of the pupils in the school to better their outcomes.

If you would like to be a candidate, please complete the [application form](https://forms.office.com/Pages/ResponsePage.aspx?id=3Uw9KN7IV06XfymowbLfeilk6sgfOF9LjrDO6-WQyhFUNFBCNIRWUEFaVU85WVBHNkhCT1pUTkNWMYQIQCN0PWcu), either online at this address : <https://forms.office.com/Pages/ResponsePage.aspx?id=3Uw9KN7IV06XfymowbLfeilk6sgfOF9LjrDO6-WQyhFUNFBCNIRWUEFaVU85WVBHNkhCT1pUTkNWMYQIQCN0PWcu> , or using the form below, including brief details about yourself, NOT LATER THAN **12 noon** on **Monday January 11th 2021**. You will be notified of the election period in due course.

Election procedure:

- If the number of candidates **exceeds** the current vacancy/vacancies, an election will be required and voting slips and details of how to vote will be brought home to you by your child/children.
- If the number of candidates is **equal to** the current vacancy/vacancies, the candidates are deemed to be “elected unopposed”.
- If the number of candidates is **less than** the current vacancy/vacancies, the remaining vacancy/vacancies can be filled by persons APPOINTED by other members of the governing body. These persons must be parents of school age children but not, necessarily, from this school.

A notice giving the name(s) and addresses(s) of the new Parent Governor(s) will be placed outside the main school entrance. All enquiries about this election should be made to Ann Diment, the Returning Officer at the school.

The attached sheet lists the situations which disqualify you from serving as a school governor. In addition, you are disqualified from election or appointment as a Parent Governor if you are an elected member of the local authority, or if you work at our school for more than 500 hours in a school year at the time of your election or appointment.

Yours sincerely

Headteacher

If completing this form rather than the online form at <https://forms.office.com/Pages/ResponsePage.aspx?id=3Uw9KN7IV06XfymowbLfeilk6sgfOF9LjrDO6-WQyhFUNFBCNIRWUEFaVU85WVBHnkCT1pUTknWMyQIQCN0PWcu> , please return by email to adiment@educ.somerset.gov.uk no later than **12 noon on Monday January 11th 2021**

To the Returning Officer (St Benedict's CE VA Junior School)

I, (Full name in block capitals)

Address:

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Have read the eligibility and disqualification criteria and wish to stand for election as a Parent Governor of the above school.

I have skills in the following areas and, if accepted for the role will be willing to undertake any additional training that will help me to fulfil my role and contribute to effective governance.

Please give details of your experience and knowledge in the following areas, if you have none in a particular area please indicate as these are not essential, but useful to the board in utilising your skills and knowledge effectively should you be successful:

Area of knowledge	Details
Medical	
Health and safety	
Education	
SEND (Special Educational Needs and Disability)	
Finance	
Marketing and Public relations	
Human Resources	
Project Management and Organisational Skills	
Equalities and Diversities	
Law / Regulations	
Information technology	
Links with/ knowledge of the local community	

Signed: Date:

Qualification and Disqualification Disclaimer

Please read all of the points on the form to ensure that you are not disqualified from serving as a school governor:

- **I am** aged 18 or over at the date of this election or appointment;
- **I do not** already hold a governorship of the same school; (unless renewing a current position)
- **I am not** subject to a bankruptcy restrictions order or an interim bankruptcy restrictions order; a debt relief restrictions order or an interim debt relief restrictions order;
- **I have not** had my estate sequestrated and the sequestration order has not been discharged, annulled or reduced;
- **I am not** subject to a disqualification order or disqualification undertaking under the Company Directors Act 1986; a disqualification order under Part 2 of the Companies (Northern Ireland) Order 1989; a disqualification undertaking accepted under the Company Directors Disqualification (Northern Ireland) Order 2002; an order made under section 492 (2)(b) of the Insolvency Act 1986 (failure to pay under county court administration order);
- **I have not** been removed from the office of charity trustee or trustee for a charity by the Charity Commissioners of High Court on grounds of any misconduct or mismanagement, or under Section 34 of the Charities and Trustees Investment (Scotland) Act 2005 from participating in the management or control of anybody;
- **I am not** included in the list of people considered by the Secretary of State as unsuitable to work with children;
- **I am not** disqualified from working with children or subject to a direction under section 142 of the Education Act 2002; or disqualified from registration for childminding or providing day care; or disqualified from registration under Part 3 of the Childcare Act 2006;
- **I have not** received a sentence of imprisonment (whether suspended or not) for a period of not less than 3 months (without the option of a fine) in the 5 years before becoming a governor or since becoming a governor;
- **I have not** received a prison sentence of 2.5 years or more in the 20 years before becoming a governor; or at any time received a prison sentence of 5 years or more;
- **I have not** been fined for causing a nuisance or disturbance on school premises during the five years prior to or since appointment or election as a governor;
- **I will not** refuse an application being made to the Disclosure Barring Service for a criminal records certificate.